



YALE UNIVERSITY

GRADUATE SCHOOL OF ARTS AND SCIENCES

Non-Cumulative Registration Request Form

REGISTRAR

ASSOCIATE DEAN

This form is to be completed only by Ph.D. students.

In certain areas of study, it may be necessary for a registered student to acquire an academic skill (typically, knowledge of a foreign language) that is essential for a degree requirement or for research in a particular field and for the overall progress of the dissertation but is not an inherent part of the dissertation itself. A student in this situation may request up to one year of "non-cumulative registration." It is important to note that general study in a field related to or parallel with the topic of the dissertation is *not* appropriate for non-cumulative registration.

A student who wishes to have a specific period of study designated as "non-cumulative" should discuss the reasons for such a period of study with and secure prior approval from his or her associate dean. If prior authorization has been given by the Graduate School, the period of time spent in acquiring the necessary academic skill will not be counted as part of the student's six-year period of candidacy. The Continuous Registration Fee (CRF) is charged during the period of non-cumulative registration. Non-cumulative registration does not change the four-year full-tuition obligation. The tuition charge and any University Fellowship aid will be postponed if a student registers non-cumulatively before the four-year full-tuition obligation has been satisfied.

To be completed by the student:

Name: _____ SID: _____
Last First

Department: _____ Year of Study (current): _____

Term: Fall Spring Year: _____

Please update your mailing address information online at <http://www.yale.edu/sis> or, if necessary, below:

U.S. Mailing Address: _____
Street City State Zip Code

Email: _____ Phone: () ____ -- ____

Effective Dates for this address: _____
From To

Advisor's Name and Campus Telephone: _____

I wish to register non-cumulatively during: Term: Fall Spring Year: _____

Place of Study: _____

Reason for non-cumulative study: _____

Student Signature _____ Date _____

To be completed by the Director of Graduate Studies:

NB: Students are normally expected to register in residence. Your support for non-cumulative registration should only be given if there are compelling academic reasons (e.g., need to acquire academic skill – foreign language) and only if the student is current with all Graduate School and departmental requirements.

I recommend this request. _____
Signature of Director of Graduate Studies Date

To be completed by the Associate Dean:

I approve this request. _____
Signature of Associate Dean Date

Distribute copies to: Financial Aid Office Home Department Yale Health Services

Upon completion, send form to the Graduate School Office of the Registrar, Hall of Graduate Studies (HGS), Room 113.