



GCAAlert!

Yale University
Grant and Contract Administration
Grant and Contract Financial Administration
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GCFA Articles:

- Oracle Grants Management Award Setup Pilot
- Submission of the NIH Termination Form (PHS 416-7)
- 155/175 Whitney Avenue

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"When trainee/fellow support on a National Research Service Award (NRSA) is terminated, Yale University is required to submit the NIH Termination Form (PHS 416-7) ..."

"GCA staff are scheduled to move on February 23, 2010 and GCFA will follow shortly thereafter on March 9th."

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Grant & Contract Financial Administration

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Oracle Grants Management Award Setup Pilot

Effective January 2010, Grant and Contract Financial Administration (GCFA) has started a pilot program with Central Campus departments to transition Oracle Grants Management (OGM) setup and sponsored Project, Task, Award and Organization (PTAO) assignment from Grant and Contract Administration (GCA) Award Setup Unit (ASU) to GCFA.

OGM award setup packages for Central side sponsored awards are now being distributed via the new email box, ogmsetup@yale.edu by GCFA. All Central Departments should start using this new email box to send OGM related setup questions or requests to GCFA's OGM Setup team. YSM Departments are not part of this pilot program and should continue to use asu@yale.edu email address to communicate OGM setup questions or requests with GCA ASU.

Submission of the NIH Termination Form (PHS 416-7)

When trainee/fellow support on a National Research Service Award (NRSA) is terminated, Yale University is required to submit the [NIH Termination Form \(PHS 416-7\)](#) which summarizes the amount of stipend paid to the fellow/trainee and the type of training received.

In order to streamline the submission of the NIH Termination Form, the following change has been implemented.

- The NIH Termination Form must be signed by the trainee/fellow and Program Director and initialed by the award owning Business Manager
- The form is forwarded to GCFA for review.
- After GCFA receives and approves the fully signed form, a hard copy will be submitted directly to the NIH. Copies will be forwarded to the department business office and GCA to be kept on file.

Please contact your GCFA Accountant with any questions or comments.

What's going on at 155/175 Whitney Avenue?

With the demolition of the building at 155/175 Whitney Avenue, members of Grant and Contract Administration (i.e. GCAT2) and Grant and Contract Financial Administration (GCFA) will be re-locating to 47 College Street. GCA staff are scheduled to move on February 23, 2010 and GCFA will follow shortly thereafter on March 9th. GCA and GCFA will be working with constituents to ensure a seamless transition. More information about the move will be provided in the next GCAAlert!