

ISM Grant Requests

Please see <http://www.yale.edu/ism/academics/info.html> for a copy of a grant form. Completed requests should be turned in to the Student Affairs Office, first floor ISM. Please submit original receipts/ documentation for reimbursement.

Student Grant Request (for Divinity School students in the ISM) – Professional Event (up to \$500.00/year): Divinity students may use the grant to cover costs associated with professional conferences in which they are invited to present a paper. Students may use any remaining balance on a travel grant for other professional events; in this case the student should resubmit a grant request noting the remaining balance that can be applied. Please submit a copy of the organization's invitation letter and conference/workshop regulations with this form. Grants will cover registration costs, travel, and accommodation expenses only. Please also attach a budget proposal to include an itemized description of each expense.

ISM/YDS Professional Event Grant Request (up to \$500.00/year)

Divinity students may use the grant to cover costs associated with professional conferences in which they are invited to present a paper. Students may use any remaining balance on a travel grant for other professional events; in this case the student should resubmit a grant request noting the remaining balance that can be applied.

Please submit a copy of the organization's invitation letter and conference/workshop regulations with this form. Grants will cover registration costs, airfare, and accommodation expenses only. Please also attach a budget proposal to include an itemized description of each expense.

Date _____

Name and Local Address:

Degree/Concentration:

Reason for Request and Location of Event:

Are you receiving funding from another entity? YES NO

If yes, please describe level of support:

If you have previously been awarded a grant by the ISM, please list the date and purpose of funding.

Administrator Approval/ Date

Director Approval/ Date

Grant money will be processed as a reimbursement after the event has occurred. Original receipts/documentation are required for reimbursement. If you are being reimbursed for a flight, please submit your boarding pass or credit card statement as documentation; an e-mail confirmation of the flight itinerary is not sufficient documentation. Completed requests should be turned in to the Student Affairs Office, first floor ISM. For a duplicate copy of this request, see <http://www.yale.edu/ism/academics/info.html>.