

## **GRADUATE CERTIFICATE OF CONCENTRATION IN LATIN AMERICAN AND IBERIAN STUDIES**

**The MacMillan Center**

### **Summary Description:**

Students may pursue a Graduate Certificate in Latin American and Iberian Studies in conjunction with a graduate-degree program in the Graduate School of Arts and Sciences or one of the professional schools. The Certificate represents acknowledgement of substantial preparation in Latin American Studies, both in the student's major graduate or professional field and also in terms of the disciplinary and geographical diversity required by the Council for recognized competency in the field of Latin American Studies, with language and culture at the core of the area studies concept.

### **Requirements:**

1. **Language Proficiency.** The equivalent of two years study of one language and one year of another, with a grade of HP or better. Normally, Spanish and Portuguese. Lesser-taught languages, such as Nahuatl, Quechua, or Haitian Creole, may also be considered for meeting this requirement. Language proficiency must encompass grammar, reading, writing, speaking and listening skills. Students may demonstrate proficiency through completing coursework, by testing at Yale, or by other means as approved by the Council advisor. Candidates must provide a transcript or other appropriate documentation, such as a Proficiency Evaluation by a Yale language faculty member. Normally, when the candidate is a native speaker of one of the area's major languages, she/he will be expected to achieve proficiency in a second major area language.
2. **Coursework.** Six graduate courses in at least two different disciplines. No more than four courses may count in any one discipline. Of the six courses, only two may be "directed readings" or "independent study." Course lists are available from the Council on Latin American & Iberian Studies. Coursework must demonstrate broad comparative knowledge of the region rather than focus on a specific country. Candidate must demonstrate a grasp of the larger thematic concerns affecting the region.

Literature courses at the graduate level, but not elementary or intermediate language courses, may count toward the six course requirement. At the discretion of the Certificate Advisor, an advanced language course at the graduate level may be counted if it includes substantial area content such as literature, history or social science texts and journals.

A minimum grade of HP must be obtained or the course will not be counted toward the Certificate. Only coursework taken during the degree program at Yale may be counted toward the certificate.

3. **Research paper:** with the requisite geographical and interdisciplinary coverage. The paper may be the result of original research conducted under the supervision of a faculty

member in a graduate seminar or independent readings course or in field research related to their studies. An MA thesis may also be acceptable. The qualifying paper should:

- Address more than one country and draw on more than one disciplinary field relevant to Latin America or Iberia
- Address a trans-regional or transnational theme relevant to Latin America/Iberia
- Use relevant resource materials from, and/or in the language(s) of, the region.

The paper will be read by two faculty members agreed upon with the Council Advisor. Readers will evaluate the paper for the quality of research, knowledge of the relevant literature and the depth of analysis of the topic. The qualifying paper must be fully footnoted and have a complete bibliography. The Council advisor may call for a third reader as circumstances warrant.

4. **Approval of Graduate Certificate Advisor**. Candidates should schedule a meeting with the Advisor, Aníbal Gonzalez, to obtain prior approval of coursework and proposed paper intended to meet requirements. Questions may also be addressed to Jean Silk, Program Manager, Council on Latin American & Iberian Studies, at 203/432-3420 or [jean.silk@yale.edu](mailto:jean.silk@yale.edu). The Council is located in Luce Hall, Suite 232.
5. **Progress Reports and Filing for the Award of the Certificate/Qualification:**  
Students should submit a progress report to the Council Faculty Advisor at the end of each term. Ideally, this will include a brief narrative describing the student's engagement in the relevant Council's intellectual community and participation in its events, speaker's series, etc. as well as any planned or newly completed experience overseas.

A student who intends to file for the final award of the Certificate should contact the Council no later than the end of the term prior to award. No later than the 4<sup>th</sup> week of the term of the expected award, the candidate should demonstrate how he/she has or will have completed all the requirements in a timely fashion.

At the end of the term as grades are finalized, the Council will confirm that the candidate is cleared to receive the home degree and has fulfilled all the requirements of the Certificate. Students may elect to retrieve the Certificate award in person from the Council after commencement. Otherwise, the Council will send the Certificate award to the student by mail after commencement.

**APPLICATION**  
**GRADUATE CERTIFICATE OF CONCENTRATION IN**  
**LATIN AMERICAN AND IBERIAN STUDIES**

Name: \_\_\_\_\_  
*First Middle Last*

Student ID # \_\_\_\_\_ Citizenship \_\_\_\_\_ Gender \_\_\_\_ M \_\_\_\_ F

Academic Year Address \_\_\_\_\_

E-mail \_\_\_\_\_ Telephones \_\_\_\_\_

Department or School \_\_\_\_\_ Year of study in 2010-11 (1<sup>st</sup>, 2<sup>nd</sup>, ...) \_\_\_\_\_

Degree sought \_\_\_\_\_ Expected graduation date \_\_\_\_\_

Career plans after graduation \_\_\_\_\_

Languages and Level of proficiency: \_\_\_\_\_

\_\_\_\_\_

Confirmation of student eligibility by Department or School (application will not be considered unless this section is complete).

I certify that the applicant is a registered graduate student in good standing.

\_\_\_\_\_  
Signature of Director of Graduate Studies or Professional School Officer

A complete application must contain:

1. Application detailed information sheet
2. A personal statement relating the certificate to your degree program and career plans (not to exceed two typewritten pages).
3. A copy of your most recent transcript.
4. Signature of approval of Graduate Certificate Advisor

Applications may be **submitted no later than the beginning of the penultimate term of study.** For further information, see the Graduate Certificate Advisor for Latin American and Iberian Studies.

**For Office Use Only:**

Date application received: \_\_\_\_\_

Date application approved or rejected: \_\_\_\_\_

Signature

Date

# Council on Latin American and Iberian Studies

## Progress Report for the Graduate Certificate of Concentration

Name of candidate: \_\_\_\_\_

Major field: \_\_\_\_\_

### I. Area Courses Completed for Certificate of Concentration:

Note: If the course is international but not specifically on Latin America, attach an explanation of how your work in the course (e.g., research paper) focused on Latin America.

	<i>Course # &amp; Title</i>	<i>Department</i>	<i>Term</i>	<i>Year</i>	<i>Grade</i>	<i>Advisor</i> <i>(initials, date, comments)</i>
1						
2						
3						
4						
5						
6						

### II. Language Proficiency: Please provide transcripts, if possible

Language (1): \_\_\_\_\_

Native speaker of \_\_\_\_\_

Specify country of origin: \_\_\_\_\_

How was proficiency attained? \_\_\_\_\_

\_\_\_\_\_

Language (2): \_\_\_\_\_

Native speaker of \_\_\_\_\_

Specify country of origin: \_\_\_\_\_

How was proficiency attained? \_\_\_\_\_

\_\_\_\_\_

Yale language exam passed:

passed: \_\_\_\_\_

Name \_\_\_\_\_ date \_\_\_\_\_ signature \_\_\_\_\_

Yale language exam

\_\_\_\_\_

Name \_\_\_\_\_ date \_\_\_\_\_ signature \_\_\_\_\_

### III. Research Paper:

Title: \_\_\_\_\_

#### Readers:

Name	Department	Contact number

### IV. Approval of Graduate Certificate Advisor: \_\_\_\_\_

Print name \_\_\_\_\_

### Completion and Award Report

Confirmation of receipt of Graduate Degree:

Graduate degree completion application

Submitted (date): \_\_\_\_\_ Confirmed (date/initials): \_\_\_\_\_  
(attach copy of form)

Degree completed (date, initials): \_\_\_\_\_

Confirmation of award of Certificate of Concentration:

Award approved (date/initials): \_\_\_\_\_  
(attach copy of completed tracking sheet)

Award mailed (date/initials): \_\_\_\_\_

OR

Award received in person (date/initials) \_\_\_\_\_

Signature of recipient (date) \_\_\_\_\_

Related information to complete with Award:

Other awards received at graduation (please list):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact information after graduation:

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Plans after graduation (further study? career? combination? please specify):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_