

BROADWAY REHEARSAL LOFTS

RESERVING A TIMESLOT

Available hours for the upcoming week will be posted on the board every Saturday by 8:00pm. Any undergraduate student or group can sign up for any open slot after this time.

Please limit signing up to no more than 3 timeslots per week.

Please add group name, contact email, and phone number to contact list provided.

If a timeslot is no longer needed please remove reservation ASAP.

Groups allowed to sign out monthly or semester long timeslots will be asked to submit schedule and contact list.

FAILURE TO SHOW

Failure to show up within 30 minutes of a reserved timeslot will forfeit the reservation, and result in one strike against the student/group.

Failure to show up to a second reserved timeslot will result in a second strike and the group/student may lose use privileges in the Broadway Rehearsal Lofts.

To avoid receiving strikes please remove reservation before the starting time of the reserved timeslot.

BROADWAY REHEARSAL LOFT GUIDELINES

Performances are not allowed in the BRL acting or dance studios.

The maximum number of persons allowed in the acting studios (rms 204 & 205) is 25.

The maximum number of persons allowed in the dance studio (rm 303) is 30.

Personal belongings should be kept in the lockers and cabinets provided, not on the floor.

As persons using studios are sometimes barefoot, extreme care of the floors is needed.

Do not attach anything to the walls, doors or mirrors.

Audio-video equipment needed to present or record a class session is permitted.

Additional seating, scenery, lighting, audio-visual equipment, musical instruments will be reviewed on a case-by-case basis.