

SUDLER FUND for the CREATIVE AND PERFORMING ARTS

Expense Reimbursement Form

_____ Term 2005 - 2006

You must follow these steps to receive reimbursement of Sudler project expenses:

- 1) Complete information below
- 2) Attach original receipts for all expenses listed
- 3) Submit completed form & receipts to the Sr. Administrative Assistant of your college.

Project Name: _____ **College:** _____

Award Amount: _____ **Reimbursement Submission #** _____

Treasurer Name: _____ **Phone:** _____

Purchased by Student Item Description	Reimbursable Expenses

Purchased by College Item Description	Reimbursable Expenses

Total Amount \$ _____

CHARGE TO: _____ * _____ * _____ * _____ *